

CBO Budget Meeting

10/12/11

Agenda:

1. Welcome +Introductions
2. Debrief FY 11-12
3. FY 12-13 Budget Preview
4. Taskforce Workplan Development
5. Schedule
6. Next Steps
7. Thanks + Close

Notes:

A. Lessons learned from last CBO Involvement last budget season:

Positive Aspects:

- Had dept. heads in the room
- Bringing People into the Conversation
 - Outside budget process

Suggestions for this year:

Meeting Schedule/Composition:

- Start earlier ***
- 4-5 Meetings, w/ continuity
- Have BOS in the room
- Continue collaboration/communication through budget process (June + July)
 - BOS phase/add backs
 - Avoid mistakes

Goals and Agenda Item Suggestions

- Establish a strong guiding template for budget season
 - What should be protected?
 - Finding ways to coordinate efforts
 - City wide strategy to address cuts
- Have one – time vs. on-going revenue as part of conversation
- Setting long term policies
 - Focus on tangible outcomes

- Set expectations
 - Formal report on process?
- Create a long term vision of services
- Get info earlier
 - State cuts
 - Realignment
 - IHSS
- Discuss the impacts of policy changes
- Incorporate, understand CBO Costs of Doing Business
 - Need to understand impact of these cost pressures
 - Try not to have unplanned closures, etc.

Suggestions – Information Sharing and Communication

- Formalize information sharing
 - Info coming in and going out
- Commissions--Priorities
 - More formal interaction with non-profits
- Two way Communication Needed
 - Labor Costs
 - Medical/Fringe
 - Facilities
- Closing the loop on prior CBO taskforce efforts
 - Non-profit contract taskforce
 - Herrera/Hernandez/SFF
- Hear for CON, depts., etc.
 - Where we are headed?
 - Feedback on CBO experience on these

General things to discuss/be mindful of:

- Focus on hot-spots
- Shared Language/Learning
- Who are we? What is our vision?
- Have time to step back from budget

B. Next Meetings:

- **Meeting #1** (Wednesday, Nov. 2 @ 9-11am)

- Trends affecting service delivery, 5-year planning process, cost of doing business, etc.
- **Meeting #2** (Tentatively: Wednesday, Nov 16 @ 9-11am)
 - Other ideas to improve budget process, transparency, etc.
 - Review and affirm principles so that it can be official pre-instructions
- **Meeting # 3** (Needs to be scheduled, sometime in early December)
 - Budget prep/update
- **Separate meetings** -- > Departments to work w/CBOs on 5-yr plan specifics

C. Additional Information Needed

- Trends
- Major pressure points
- Realignment
- State/Federal
- As reports happen, what does it mean for how departments work together w/ CBOS?